



STRATFORD PREPARATORY

2 - 11 YRS CO-EDUCATIONAL INDEPENDENT DAY SCHOOL

Admissions Procedure

Approved by: David Preston, Executive Headteacher

Date: Aug 2024

Last Reviewed: August 2024

Next Review Due: August 2025

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Admissions Procedure

1. Introduction

Stratford Preparatory School is an academically selective independent co-educational school for children between the ages of 4 and 11. At Stratford Preparatory School, our school mission is to develop the happiness & confidence and skills & knowledge of each pupil so they can be successful in their aspirations.

If you are considering Stratford Preparatory School for your child, we would love to invite you to visit the school. Whether you attend an Open Day or have an individual tour with the Headteacher or Deputy Headteacher, you'll receive a warm welcome. To book a tour, contact the school Admissions team on admissions@stratfordprep.co.uk or call 01789 297993.

2. Entrance to Stratford Preparatory School

As an independent preparatory school, the necessary requirements for entrance to Stratford Preparatory School will differ depending on the age of the child and the point of entry. While children are admitted to Stratford Preparatory School throughout the school year and at different ages if there is sufficient space in the year group, the school normally accepts pupils into Nursery, Reception and Year 3 upon the child satisfactorily meeting the entrance criteria.

Entrance to Nursery

Prospective pupils for Nursery will need to register and attend a taster session before they are due to begin Nursery. This visit will be used to assess the suitability of the child via informal assessments by the class teacher.

Following a successful visit to Stratford Preparatory School and/or a successful visit to the child's current nursery or home setting, a formal offer will be made. If there are limited places available, the prospective pupil may then be placed on our waiting list.

For pupils who have attended one term of school/nursery or more, a reference will be required from their

prior school/nursery before a place at Stratford Preparatory School can be confirmed. Places are offered to Nursery and Reception applicants based on set criteria. During the nursery year, informal assessments will take place to ensure that Stratford Preparatory is a suitable environment in which the child will flourish.

Entry to SPS nursery does not guarantee progression into Reception. Where a pupil is at risk of not meeting the requirements for progression to Reception, the school will communicate this clearly and hold a formal meeting setting before a final decision is made.

Entrance to Reception

Prospective pupils for Reception will need to register and attend a taster session in the year before they are due to begin Reception. Following a successful visit to Stratford Preparatory School and/or a successful visit to the child's nursery or home setting, a formal offer will be made. If there are limited places available, the prospective pupil may then be placed on our waiting list.

For pupils who have attended one term of school/nursery or more, a reference will be required from their prior school/nursery before a place at Stratford Preparatory School can be confirmed.

Entry to Reception does not guarantee progression to Key Stage 1. Where a pupil is at risk of not meeting the requirements for progression to Key Stage 1, the school will communicate this clearly and hold a consultation meeting with parents before a final decision is made.

Entrance to Year 1 & 2

Entry into Key Stage 1 (Year 1 to Year 2) is via a taster day, a review of literacy and numeracy and a satisfactory reference from the Headteacher of the applicant's current school. Entry into the school between Reception and Year 2 does not guarantee progression into Year 3. Where a pupil is at risk of not meeting the requirements for progression to Key stage 2, the school will communicate this clearly and hold a formal meeting setting before a final decision is made.

Following a successful visit to Stratford Preparatory School, a formal offer will be made. If there are limited places available, the prospective pupil may then be placed on our waiting list.

Entrance into Year 3

Entry from Year 3 to Year 6 is via a taster day, a review of literacy and numeracy assessment, review of the prospective pupil's latest school report and a satisfactory reference from the Headteacher of the applicant's current school.

Following a successful visit to Stratford Preparatory School, a formal offer will be made. If there are limited places available, the prospective pupil may then be placed on our waiting list.

3. Conditions for admission to Stratford Preparatory School

The considerations for successful admission are:

- > The present school of the applicant reports satisfactory attitudes, behaviour and conduct
- > The applicant is of the appropriate age and sufficient maturity
- > Expected support for the ethos of Stratford Preparatory School from the applicant and the family as a whole. Stratford Preparatory School's ethos and approach to education is very important and children from families who share the values of Stratford Preparatory School will generally be more successful.

More information on our ethos, values and school missions can be found on the school website and school prospectus.

- > The child's overall contribution to school life based on school reports and interview.
- > The applicant's special educational needs (if any) can, in the opinion of the Headteacher, be successfully met by the school's normal provision.
- > Where such an admission would not create an imbalance of needs within the year group
- > Where such an admission would not jeopardise the performance and progress of their peers

The academic criteria for selection are:

- > Satisfactory results from the assessments of literacy and numeracy. For all entry points, successful applicants will likely be working at, or around, age expected levels for the point of entry
- > A good report and reference from the pupil's current school
- > A positive taster day and/or interview with a member of the Leadership Team
- > The success criteria we use for entry includes our judgement that each applicant is able to pursue successfully the scheme of work for their relevant Key Stage and to make good progress.
- > The purpose of employing an academic assessment filter on entry is to ensure that the child is capable of accessing the learning appropriate to the age and key stage
- > The school is not obliged to state its reasons for rejection of an applicant.

4. Equal Treatment

Stratford Preparatory School aims to encourage applications from pupils from diverse backgrounds; this enriches our community. We are committed to equal treatment for all, regardless of a candidate's sex, race, religion or beliefs.

5. Pupils with SEND

The School will do all that is reasonable to comply with its legal and moral responsibilities under equality legislation in order to accommodate the needs of applicants who have such disabilities for which, with reasonable adjustments, the School can cater adequately.

The School welcomes pupils with special educational needs (SEN) providing that its learning support department can offer them the support that they require. We welcome pupils with disabilities provided that the setting and site appropriate to the child's age can accommodate them.

Nevertheless, we strongly advise parents of children with specific educational needs or disabilities to contact us at any stage in the application process so that we can ensure that these needs are met. The school will do everything that it reasonably can to accommodate all children, no matter what their needs or background. Where reasonable adjustments cannot easily be made, the school will discuss with parents how additional funding could be secured to enable all children to make good progress.

6. Pupils with Statements of SEN (Statement) or EHC Plans

Where the learning support department at Stratford Preparatory School is able to meet the needs of a pupil with an EHCP and the LEA has agreed that a child is best placed at Stratford Preparatory School, the LEA will be financially responsible for those elements of the school tuition and/or additional supplementary

fees described in the statement/plan.

7. Disability

At present, our facilities for children with disabilities are limited but we will do all that is reasonable to ensure that the school's culture, policies and procedures are made accessible to children with disabilities. When a disability or special educational need is made known to us, will do all that is reasonable to comply with the legal and moral responsibilities under the Equality Act 2010 in order to accommodate the needs of applicants who have disabilities for which, with reasonable adjustments, the School can cater adequately.

8. Disclosures

Parents must disclose, as soon as possible, and certainly in advance of publication of results of the application process, any known or suspected circumstances relating to their child's health, allergies, disabilities or SEND.